



# Exide Industries Limited (EIL) Data Privacy Management Policy



Exide Industries Limited, Exide House, 59E Chowringhee Road, Kolkata-700 020

Phone: (033) 2302-3400, 2283-2171, 2283-2118

e-mail: exideindustrieslimited@exide.co.in, www.exideindustries.com

CIN: L31402WB1947PLC014919



### **Introduction & Objective**

Exide Industries Limited ("Exide / Company / We") is committed to data privacy and data protection.

We respect the privacy of all individuals including its employees, customers, suppliers and their personal data, including digital information Exide holds about them. We will collect and use personal data in accordance with our values, applicable laws and with respect for privacy as a human right.

This Data Privacy Management Policy ("Policy") lays down our practices with respect to confidentiality and disclosure of personal information. Please familiarize yourself with our privacy practices, as given below. Should you choose to share your personal information with Exide, it will be assumed that you have no objection to the terms of this privacy policy.

### **Principles and Guidelines**

This Policy sets out what steps Exide shall take to ensure personal data is handled appropriately. We will abide by the following principles when managing Personal Data:

- Collection of Personal Data shall be done lawfully, fairly and transparently, regardless of the source of Personal Data.
- We shall collect data, that is adequate, relevant and shall use it solely for the purpose for which it is collected.
- We shall obtain consent from individuals in accordance with applicable laws.
- Shall keep personal data confidential and secure.
- While collecting any personal information, we shall indicate the purpose of collection of such information and obtain the consent of the provider of the information. We give the person providing the information an option of not providing the information. The person concerned shall have the option of withdrawing his / her consent given earlier. In such cases, we may choose not to provide any services/supply goods for which the information was necessary.
- While collecting information, Exide or any entity authorized on its behalf to collect information takes such steps as are, in the circumstances, reasonable to ensure that the person providing the information has the knowledge of
  - > the fact that the information is being collected;
  - > the purpose for which the information is being collected; and
  - > the intended recipients of the information.
- We shall strive to apply and integrate reasonable and appropriate information security controls
  within the organization's working environment, to ensure information protection against
  unauthorized processing, loss, damage, and destruction, thereby enhancing confidence /
  assurance to all the stakeholders.
- Shall act responsibly and ethically, upholding Exide's core values, always considering the risk to individuals in using their personal data and take steps to mitigate such risk.
- Retain Personal Data only for as long as necessary to fulfil the business objective or as required by law.

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# Confidentiality and Disclosure of personal information

- The terms of confidentiality and disclosure of personal information will be recorded in the nondisclosure agreement that may be entered into with the provider of the information.
- Exide shall adopt reasonable security practices and procedures comprising of managerial, technical, operational and physical security control measures with a view to ensure confidentiality and prevent unauthorized disclosure of personal information.

## **Grievance Redressal**

Any query with respect to data privacy can be addressed to data.privacy@exide.co.in

## **Change in Policy**

Exide reserves the right to amend this Policy without prior notice to reflect technological advancements, legal and regulatory changes and good business practices.

All words and expressions used herein and not defined, but defined in the Information Technology Act, 2000 and/or the Information Technology (Reasonable security practices and procedures and sensitive personal data or information) Rules, 2011 shall have the meanings respectively assigned to them thereunder.

This Policy is effective from 1st April, 2024.

## **Version History**

| Version Number | Date of Enforcement         |
|----------------|-----------------------------|
| V1.0           | 1 <sup>st</sup> April, 2024 |

Subir Chakraborty

MD & CEO

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